

Lake George Charter School Board Minutes-Work Session
Tuesday, June 14, 2016
Lake George Charter School

Board members present: John Bartlett, Rick Favinger, Jennifer Geffre, Jason Kirkland, and Erin Snyder.
Absent:

Voting Key: JB-John Bartlett, RF-Rick Favinger, JG-Jennifer Geffre, JK-Jason Kirkland, and ES-Erin Snyder.

Jason Kirkland called the work session to order at 5:03 p.m.

Approval of Agenda: Rick Favinger moved to approve the agenda. Erin Snyder seconded the motion. The vote was unanimous.

Administrator Evaluation Results:

1. Vision: Parent survey results (Mr. Gibson will consolidate the results and send them to the Board.)
 - a. Many want a high school
 - b. Very few negatives

The Board requested a clearer vision of where the school is headed.

2. Where are we at?
 - a. Technology-Chrome Books, new Smart Board, Gifted, Upper Elementary
 - b. How do we identify those needing help and do we have the resources to do it.
 - c. There will be training for staff and students.
 - d. Staff has been asked to find 2 apps to use and be comfortable with.
 - e. Can apps be monitored?
 - f. Do we have enough staff to fix IT issues?
 - 1) Teach staff how to work through issues
 - g. Student engagement
 - h. What do lower grades (K-3) need?
 - 1) What should they be learning?
 - 2) Should they have Chrome Books or smaller PC's?
 - 3) The Board would like to see a demonstration
 - i. Gifted
 - 1) Calling card for new students
 - 2) Do better than other schools in the area
 - 3) Keep students excited about learning
 - 4) Mr. Gibson will be doing the program
 - j. Upper Elementary (Grades 6-8)
 - 1) Why did it fail in the past?
 - 2) Are we trying to do too much? Combined class.
 - 3) Older students do not mix well with the younger ones.
 - k. New design
 - 1) Half teacher/half para
 - 2) Combine grades 6-8
 - a) Separate recess
 - b) Separate lunch
 - 3) On and off days

Adjournment: Adjournment was at 5:58 p.m. by consensus.

The next regular Board meeting will be held on Tuesday, August 9, 2016.

Jennifer Geffre, Board Secretary/Treasurer

Jason Kirkland, Board President

Board Approval of Minutes: 8-9-2016
(Date)

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Absent:

Voting Key: JB-John Bartlett, RF-Rick Favinger, JG-Jennifer Geffre, JK-Jason Kirkland, and ES-Erin Snyder.

Jason Kirkland called the meeting to order at 6:00 p.m.

Approval of Agenda: Rick Favinger moved to approve the agenda with the addition of *Approval of Upper Elementary* and the addition of *Work Session Agenda* at the end of New Business. Erin Snyder seconded the motion. The vote was unanimous.

Approval of Minutes: Erin Snyder moved to approve the minutes from the regular Board meeting on 5-10-2016. Jennifer Geffre seconded the motion. The vote was unanimous.

Accounts Payable: Jennifer Geffre moved to approve the accounts payable for May, 2016. Erin Snyder seconded the motion. The vote was unanimous.

Public Comments: Jason Kirkland thanked Steve Plutt for his Memorial Day posting of men from Park and Teller Counties, that died in combat.

Board Communications: Rick Favinger thanked John Rakowski for his help sealing the sidewalk cracks for a couple of hours. John had just stopped by and jumped right in to help.

Administrator's Report: Enrollment for the end of the school year was 118. The projected enrollment for 2016-17 changes daily.

- A security camera will be set up in the Library/Media Center
- Work should start with the CHF and GOCO grants in mid-July
- A maintenance schedule is being drawn up
- Much of the BEST Grant refund is being spent on security/technology
- E-Rate is waiting for the latest approval.

Executive Session: No Executive Session was required.

Old Business: Jennifer Geffre moved to approve second/final reading on the following policies:

- ADA-E Rev. Statement of Educational Guidelines and Expectations
- ADE-E Rev. Innovation in Education
- LBB Rev. Cooperative Educational Programming

Rick Favinger seconded the motion. The vote was unanimous.

**Lake George Charter School Board
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New Business: Contract/Lease/Waivers: Rick Favinger moved to approve the contract/lease/waivers for the 2016-21 school years. Jennifer Geffre seconded the motion. The vote was unanimous.

First Reading of Policies: Jennifer Geffre moved to approve first reading on policies:

- KF-E Rev. 2, Building Use Fees

Jason Kirkland seconded the motion. The vote was unanimous.

Salary Schedules: Jennifer Geffre moved to approve a Salary Schedule for the Preschool Director. Erin Snyder seconded the motion. No vote was taken. Zach Gibson will put together a schedule that splits the job into two positions: 1. Preschool Director and 2. Teacher. There will be percentages attached to the positions.

Staff Resignation: Erin Snyder moved to accept the resignation of Donna Knox. Jason Kirkland seconded the motion. The vote was unanimous.

Specials Teachers and Classified Staff Positions: Jennifer Geffre moved to approve the contracts for Title 1 and Upper Elementary full time and Music and Art as a $\frac{3}{4}$ time position. She also approved the rehire of Classified Staff as listed in the Administrator's Report. The Classified Staff vary in percent of time. Erin Snyder seconded the motion. The vote was unanimous.

New Hires: Rick Favinger moved to approve the hiring of:

- Debbie Elliott as $\frac{1}{4}$ time counselor
- April Patton as 59% Para-Educator and Reading support
- Summer Gibson as 50% Para-Educator and Upper Elementary support

Jason Kirkland seconded the motion. The vote was unanimous.

Advertise for Water and Trash: Erin Snyder moved to approve the advertising for:

- Water testing
- Trash Removal
- Virtual Village position at half time
- Technology/Computer Literacy at $\frac{1}{4}$ time
- Custodian position at half time

Jason Kirkland seconded the motion. The vote was unanimous.

Accept Bids for Snow Removal, Water, and Trash: Rick Favinger moved to accept these bids:

- Big Bundle for snow removal.
- Larry Watters for water tests
- Teller County Waste for trash removal.

Jason Kirkland seconded the motion. The vote was unanimous.

Approve Maintenance Shed: Jennifer Geffre moved to approve the purchase of a shed to be used for outside maintenance items. The cost is not to exceed \$3000. Erin Snyder seconded the motion. The vote was unanimous.

Approval of Upper Elementary Program: Jennifer Geffre moved to approve the revised Upper Elementary Program and Virtual Village grades K-8. Rick Favinger seconded the motion. The vote was unanimous.

Work Session Agenda: Erin Snyder moved to set the Work Session agenda for the August meeting with one item, Board Self-Evaluation. Jennifer Geffre seconded the motion. The vote was unanimous.

Information Items: Lion's Pride: Cori Freed mentioned that Lion's Pride is checking into movie passes to Tinsel Town that might be available once a month. She also went over the latest Financial report (see attached.) She also mentioned that there is a lot of interest in a bike path from the school to the Lake George Library and the Lake George Community Park.

Wed., July 6, the Park County Reserve will be training in our building.

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Board Process & Performance:

1. The Board felt they stuck to the agenda.
2. They also felt everyone was heard and listened to.
3. The agenda was pertinent.
4. They were productive.
5. There were no suggestions for improvement.

Adjournment: Jennifer Geffre moved to adjourn at 7:13 p.m. Erin Snyder seconded the motion. The vote was unanimous.

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Jennifer Geffre, Board Secretary/Treasurer

Jason Kirkland, Board President

**Board Approval of Minutes: 8-9-2016
(Date)**