

**Lake George Charter School Board Minutes-Work Session
Tuesday, August 9, 2016
Lake George Charter School**

Board members present: John Bartlett, Rick Favinger, Jennifer Geffre, Jason Kirkland, and Erin Snyder.
Absent:

Voting Key: JB-John Bartlett, RF-Rick Favinger, JG-Jennifer Geffre, JK-Jason Kirkland, and ES-Erin Snyder.

Jason Kirkland called the work session to order at 5:00 p.m.

Approval of Agenda: Rick Favinger moved to approve the agenda. Erin Snyder seconded the motion. The vote was unanimous.

Board Self-Evaluation:

Jennifer Geffre gave a summary of what the Board may need to look at or change in the evaluation form. She will modify the form. They went through the form and deleted what they felt was not valid for their board and modified other areas to fit their needs.

The Board will work on a marketing strategy for the school.

Adjournment: Adjournment was at 6:00 p.m. by consensus.

The next regular Board meeting will be held on Tuesday, September 13, 2016.

Jennifer Geffre, Board Secretary/Treasurer

Jason Kirkland, Board President

**Board Approval of Minutes: 9-13-2016
(Date)**

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Absent:

Voting Key: JB-John Bartlett, RF-Rick Favinger, JG-Jennifer Geffre, JK-Jason Kirkland, and ES-Erin Snyder.
Jason Kirkland called the meeting to order at 6:05 p.m.

Approval of Agenda: Jennifer Geffre moved to approve the agenda with the addition of *Establish Finance Committee* at the end of New Business. Erin Snyder seconded the motion. The vote was unanimous.

Approval of Minutes: Rick Favinger moved to approve the minutes from the work session and regular Board meeting on 6-14-2016. Erin Snyder seconded the motion. The vote was unanimous.

Accounts Payable: Jennifer Geffre moved to approve the accounts payable for June and July, 2016. Jason Kirkland seconded the motion. The vote was unanimous.

Public Comments: Patty Moore informed the Board that she had to do Colorado Shines in the preschool this past year. It was easier to cross over from Quali-Star. It will be good for 3 years and we are at a level 4 which is good.

Keith Lanz thanked John Bartlett for trying to get ballistic vests for security. Rex Oliver and Keith Lanz took 'Patrol Rifle and Shotgun Training' during the summer and passed the course.

Rick Favinger informed everyone that CUSP will be having a yard sale the weekend of Aug. 20, just one block east of the Lake George Community Park. During the same weekend, there will be a flea market, tractor pull, and Lake George Library Book Sale at the park. By the post office, there will be the Lake George Rock and Gem Show.

Board Communications: None.

Administrator's Report: Estimated enrollment for the 2016-17 school year is 151. See attached.

Fencing Bid: There are 3 areas of concern or need for fencing.

Breakfast of Champions will be at 8:30 on Aug. 15, for the staff. The Board is invited to come and serve.

Grants: The trail is under construction and the mulch will be replaced over the weekend.

The Re-2 school board will be having their September Board Meeting on September 15, at 6:30 p.m. here at the school.

The new Smart Board is up and running in Mrs. Reimer's classroom. Document cameras have been purchased for grades K-5.

The green curb area will be the preschool pick-up and drop-off zone. Anyone can stop in the green zone at 4:00.

Staffing change requests: One position will go from 50% to 75%

New hires:

- Betty Meade for Special Ed.
- Laura Geyer for nurse-100 hrs.
- Desiree Vigil as preschool para at 40%
- There are still some open positions: Speech Pathologist, PE teacher, and additional subs

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Administrator's Report cont.:

LG Academy help line will be out sourced for this year.

E-rate will be \$27,000 for the upcoming school year.

Board use of Chrome books. Consider this for the future.

List of upcoming events.

Old Business: Rick Favinger moved to approve second/final reading on policy KF-E Rev. 2, Building Use Fees. Erin Snyder seconded the motion. The vote was unanimous.

New Business: Reading Curriculum for K-5: Leisha Lanz gave a rundown on why the teachers wanted the series from Pearson. Erin Snyder moved to approve the purchase of the Pearson reading curriculum. Jason Kirkland seconded the motion. The vote was unanimous.

Salary Schedule: The Board would like to have a work session on this item.

New Hires: Rick Favinger moved to approve the hiring of Betty Meade as ¼ time Special Ed., Laura Geyer as school nurse for 100 hours, and Desiree Vigil as a preschool para at 40%, pending enrollment. He also moved to approve the increase of Summer Gibson, Virtual Village para time, to 75%. Jason Kirkland seconded the motion. The vote was unanimous.

Advertise Fence Bid: Jennifer Geffre moved to approve the advertising for fencing bids. These are for three areas based on security/safety concerns. Rick Favinger seconded the motion. The vote was unanimous.

Contract for Speech/Language Pathologist: Jennifer Geffre moved to approve contracting for a Speech/Language Pathology Company. Erin Snyder seconded the motion. The vote was unanimous. The Board would like a report next month on how it is working out.

Contract for Virtual Village Help Line: Erin Snyder moved to approve a contracted help line not to exceed \$15,000, paid on an hourly basis. Rick Favinger seconded the motion. The vote was unanimous. The Board would like a report in October as to how this is working.

Chrome Books for Fourth Grade: Erin Snyder moved to approve the purchase of 20 Chrome Books, not to exceed \$4000, for the fourth grade. Jennifer Geffre seconded the motion. The vote was unanimous.

Handbooks: Jason Kirkland moved to approve the 2016-17 student and staff handbooks. Jennifer Geffre seconded the motion. The vote was unanimous. A separate handbook will be drafted for grades 6-8.

Board Packet Preference: Jennifer Geffre would like a hard copy of the financials only. John Bartlett and Erin Snyder like the packet sent via email. Rick Favinger and Jason Kirkland would like hard copies of everything.

Establish Financial Committee: Rick Favinger moved to establish a Financial Committee consisting of one Board Member, the Administrator, and the Business Manager. Committee members may change each January. Jason Kirkland seconded the motion. The vote was unanimous.

Executive Session: No Executive Session was required.

Work Session: Jennifer Geffre moved to set the Work Session Agenda for September 13, at 5:00. Items to be discussed will be the completion of the Board Self-evaluation and salary schedule. Erin Snyder seconded the motion. The vote was unanimous.

Information Items: BAC will meet the third Tuesday of each month from September to May.

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Board Process & Performance:

1. The Board felt they stuck to the agenda. Yes.
2. They also felt everyone was heard and listened to. Yes.
3. The agenda was pertinent. Yes.
4. They were productive. Yes.
5. There were no suggestions for improvement. Yes.

Adjournment: Erin Snyder moved to adjourn at 7:45 p.m. Jennifer Geffre seconded the motion. The vote was unanimous.

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Jennifer Geffre, Board Secretary/Treasurer

Jason Kirkland, Board President

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