

CHARTER BOARD MINUTES

Lake George Charter School

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Lake George, CO 80827-0420
Phone: 719-748-3911 Fax: 719-748-8151
August 21, 2019 at 5:00 P.M.

Charter School Mission:

Lake George Charter School provides an environment where students safely grow and enjoy learning.

Board members present: Pam Adams, Barb Egan, Jennifer Geffre, Julie A. Gilley and Jason Kirkland.

Voting Key: PA-Pam Adams, BE-Barb Egan, JG-Jennifer Geffre, JAG-Julie A. Gilley, and JK-Jason Kirkland.

Call to Order: Jason Kirkland called the meeting to order at 5:05 p.m.

Approval of Agenda:

Barb Egan moved to approve the agenda with the following additions:

Under New Business:

- Approve repair/replace of kitchen equipment.
- Approve policies GCCAA-Rev.4 Staff Annual Sick Leave, and GBEBA-Rev.3 Staff Dress Code.
- Approve long term service contract.

Jason Kirkland seconded the motion. The motion was approved unanimously.

Approval of Minutes:

Jennifer Geffre moved to approve the minutes from the regular board meeting held on May 14, 2019. Pam Adams seconded the motion. The motion was approved unanimously.

Business Manager Report:

1st Quarter funding received from District

Child Find and GT from 2018-19 received from District

There is no more “reduced” fee for Free and Reduced meals. If a family qualifies for reduced, they pay nothing for their food.

We spent Capital Construction Funds on new carpet, Chromebooks, headphones, chairs, lunch tables, trauma kits and AED.

The lights on the sign are fixed

HVAC is coming from Denver

Still working to fix the outside lights

Public Comments: N/A

Board Communications:

BoardOnTrack training for Jill Strouse and Kris Snare will take place sometime in September.

The Board voted 3/2 on agreeing to purchase BoardOnTrack.

Used budget for Board Training to fund BoardOnTrack.

BoardOnTrack is easy to use and a new Board can pick up right where an old Board left off.

Everything is stored on an outside server.

Administrator Report: See Attached

Staff Report: Leisha Lanz attended a conference in Dallas over the summer. She demonstrated to the Board some of the interesting things she learned there.

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Committee Reports –

- **Lion's Pride Cubs Report:** The preschool will be applying for the tuition assistance grant again this year. They are planning a meet & greet in the near future.
- **Lion's Pride Report:** President Jesse Vigil is planning a meeting on August 28 at 4:00. They are hoping to get a lot more volunteers to join Lion's Pride this year. Many are needed to do all the fundraising that is needed.
- **BAC:** The first meeting will be scheduled in September.
- **Finance:** The committee has not met yet this school year.
- **Policy:** They received a lot of staff input on the staff leave and dress code policies.
- **Academy:** The committee has not met yet this school year.
- **Insurance Committee:** N/A
- **Building Facility/Infrastructure and Safety & Security:** The first meeting will be scheduled soon.

Old Business:

- The Board voted via email for the purchase of BoardOnTrack, and to approve Lona Moreland training Jill Strouse over the summer.

New Business: First Reading:

- GBEBA Rev.3, Staff Dress Code (piercings)
- GCCAA-Rev.4, Staff Annual Sick Leave.

Pam Adams moved to approve. Julie Gilley seconded the motion. Concerning Staff Annual Sick Leave, Barb Egan would like to remove the word “physical” before health. For the Staff Dress Code policy we should leave in to dress appropriately “for their job”. The motion was approved unanimously.

Approval of the repair or replacement of kitchen appliances.

Jennifer Geffre moved to approve. Jason Kirkland seconded the motion. The motion was approved unanimously.

Approval of Water Testing contract. Convert this to a service contract. Approval of any new service contracts.

Jennifer Geffre moved to approve. Julie Gilley seconded the motion. The motion was approved unanimously.

Approval of Snow Removal Contract. The Board accepts the bid from Noftz Excavation.

Jennifer Geffre moved to approve. Barb Egan seconded the motion. The motion was approved unanimously.

Cross Country Approval. After school activity for middle school kids.

Jason Kirkland moved to approve. Jennifer Geffre seconded the motion. The motion was approved unanimously.

Review of Underground Solutions, Inc. Proposals: The school septic system was designed to handle 120 students and 13 staff. It was poorly designed and installed. Major repairs and improvements will be scheduled for summer 2020. It will cost about \$3950 + fees for a temporary fix to get us through until then.

Barb Egan moved to approve the cost of the temporary fix. Jennifer Geffre seconded the motion. The motion was approved unanimously.

Approval to increase long term sub pay to \$125/day.

Barb Egan moved to approve. Jason Kirkland seconded the motion. The motion was approved unanimously.

Executive Session: N/A

Information Items: Kris Snare will need to send out election information prior to the next Board meeting.

Proposed Items for Next Work Session: Strategic Plan and Financial update.

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Board Process & Performance

Did the Board stick to the agenda? Yes

Was everyone heard? And allowed to speak? Yes

Was the agenda pertinent? Yes

Does everyone feel that the Board was productive and stayed on subject? Yes

Are there areas for improvement? No

Adjournment: Jen Geffre moved to adjourn at 6:21 p.m. Julie Gilley seconded the motion. The motion was approved unanimously.

The next regular Board meeting will be held on Wednesday, September 18, 2019.

Jason Kirkland, Board President

Pam Adams, Board Secretary/Treasurer

Board Approval of Minutes: 9-18-2019
(Date)