

## LAKE GEORGE CHARTER SCHOOL – ADMINISTRATOR POSITION

### Description

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Lake George Charter School (LGCS) is seeking an enthusiastic, collaborative administrator. LGCS has been a community based Charter School in Park County Re-2 since 1996. The staff has worked hard to implement best learning practices, while keeping the focus on successful learning outcomes for students at all levels. We are looking for an administrator to lead us to the next level through innovation, continued systems improvement, and advocacy. This leader should be able to communicate about and advocate for LGCS's unique strengths and challenges within the community, as well as to partner with other area schools.

THE COMMUNITY - Lake George Charter School is located in a rural community 40 miles west of Colorado Springs and 45 miles southeast of Fairplay. We are near the county line between Lake George and Florissant, so we serve students from both Park and Teller Counties. The school is an integrated part of the community and hosts activities which draw many members of the community. The Lake George community offers many outdoor activities including hiking, camping, hunting, and fishing at the nearby Eleven Mile Reservoir and surrounding National Forest.

THE SCHOOL - Lake George Charter School offers Pre-K (3 & 4 year old classes), traditional K-5, blended learning Academy (6-8), and online Virtual Village (K-8); in total, we have approximately 140 students. We operate on a 4-day week schedule. A BEST Grant funded a new building which was constructed in 2012. Through grants from the Colorado Health Foundation and Greater Outdoors Colorado (GOCO), recently installed were: a nature trail, new playground equipment, and a turf sports field. LGCS currently employs 14 certified staff and 12 classified staff for a total of 26 employees. Great strides have been made with technology, as Chromebooks/tablets were added in every classroom. The school is supported by a strong, active PTO, which focuses on volunteer opportunities and fundraises throughout the school year.

Expanding the academic and educational opportunities has been a priority for LGCS. Classroom sets of LEGO kits are being integrated; teachers (Pre-K through 8) are determining how best to include these tools with current curriculum to grow student interest and success in Science, Technology, Engineering, and Math (STEM) focus areas. 2016-17 was the pilot year for the Lake George Charter Academy, which includes online and in-class instruction for grades 6-8. Significant program changes have been made to: improve Title I reading and math outcomes, incorporate gifted and talented accommodations, and create consistency for speech language intervention. These programs continue to evolve and various measures are being developed to monitor the success, and will be evaluated over the coming few years.

### FINANCIAL INFORMATION (Budget Year 2016-17)

Total Appropriation \$ 1,678,339  
State per Pupil Rate \$ 8,312  
General Fund \$ 1,514,846  
Capital Reserve Fund \$ 80,850  
Building/Land Fund \$ 50,000

### COMPENSATION

The Charter Board is offering full-time annual salary between \$48,000 and \$52,000 (depending on qualifications) and benefits packages starting around \$17,000.

**Position Type:** Full-time  
**Positions Available:** 1  
**Job Category:** Administrator

## Job Requirements

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- Colorado Principal or Administrator Licensure, or equivalent from another state (preferred)
- MA in Education (preferred)
- Citizenship, residency or work VISA in United States (required)
  
- The Charter Board has determined the following qualities to be essential to the success of its future administrator.
  - Proven record of leadership success
  - Strong background in school finance and school budgeting
  - Proven track record of executing school strategies and achieving goals
  - Leadership in curriculum development and instructional improvement
  - Understands small rural communities and schools
  - Experience with on-line and/or blended learning instruction or programs
  - Focuses on using data to promote student achievement and growth
  - Hands-on, open, approachable and optimistic
  - Maintains high visibility in the schools and the community
  - Ability to successfully build strong relationships with staff, parents, community members and the Charter Board through trust and mutual respect
  - Makes decisions based on the best interests of children
  - Ability to see current strengths and challenges of school and staff and use those to provide constructive guidance

Lake George Charter School shall not discriminate in its employment or hiring practices on the basis of race, color, creed, sex, sexual orientation (which includes transgender), religion, national origin, ancestry, age, genetic information, marital status, disability, conditions related to pregnancy or childbirth, or any other basis prohibited by applicable law.

## Application Process

Application Due Date: May 30, 2017

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- Completed and signed application ([click here](#))
- A current professional resume or curriculum vitae (CV)
- Transcripts, placement papers, and/or credentials (requested by you from college/university) – photocopies are acceptable
- Three recent letters of recommendation (dated within the last two years)
- Answers to the Application Questions – no more than one typewritten page for each question

## Application Questions

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The Lake George Charter Board requests that all applicants answer the following questions. Please limit answers to one typewritten page for each question.

1. Administrators are often faced with limited resources and increasing demands. How would you balance spending priorities and strategic investments to drive school performance? What innovative ideas have you implemented in other schools?
2. What does 21st century learning look like, as you see it? Describe the methods and rationales you would use to implement this vision and ensure its success.
3. As a small rural school administrator, please describe how you would reach out and engage the community as well as the students and their parents, who come from the surrounding areas?
4. Describe the roles and responsibilities of the Charter Board and administrator in forming a relationship, built on trust and mutual respect, which provides leadership for Lake George Charter School.

## Contact Information

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